

Audit & Scrutiny Committee Work Plan 2018 - 2019

This is an outline plan to facilitate forward planning of reports to the Audit & Scrutiny Committee

Date	Report Designation	Lead Service	Regularity of occurrence/ consideration	Date of Reports to Committee Services	Additional Comment
18 December 2018					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	23 November 2018	
	Internal Audit Reports to Audit & Scrutiny Committee 2018/19 <ul style="list-style-type: none"> • Housing Benefit & Council Tax Reduction • Operating Manual (Oban Airport) • Marine Services (Jura Ferry) • Financial Planning • LEADER • VAT • Risk Management 	Chief Internal Auditor	Quarterly	23 November 2018	
	Internal Audit Report Follow-up	Chief Internal Auditor	Quarterly	23 November 2018	
	Draft Annual Audit Plan	Chief Internal Auditor	Annual	23 November 2018	
	Council 6 Month Performance: April to September 2018	Executive Director of Customer Services	Bi-annual	23 November 2018	

Audit & Scrutiny Committee Work Plan 2018 - 2019

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	Withdrawal from the European Union	Audit Scotland	One-off	23 November 2018	
	Corporate Complaints – Annual Report 2017-18	Executive Director of Customer Services	Annual	23 November 2018	
19 March 2019					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	22 February 2019	
	Internal Audit Reports to Audit & Scrutiny Committee 2018/19 <ul style="list-style-type: none"> • Performance Management • School Fund Governance • Off-Payroll Working • Carefirst • Waste Management • Environmental Services 	Chief Internal Auditor	Quarterly	22 February 2019	
	Internal Audit Report Follow-up	Chief Internal Auditor	Quarterly	22 February 2019	
	External Audit Annual Plan	External Audit	Annual	22 February 2019	
	Internal Audit 2018-19 Annual Plan	Chief Internal Auditor	Annual	22 February 2019	
	Year End Timetable	Head of Strategic Finance	Annual	22 February 2019	
	Council Performance Report – April to September	Head of Improvement & HR	Annual	22 February 2019	
	Audit Scotland – Local Government in Scotland: Financial overview 2017/18	Head of Strategic Finance	Annual	22 February 2019	

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	Treasury Management Strategy Statement and Annual Investment Strategy 2019/20	Head of Strategic Finance	Annual	22 February 2019	
	Internal Audit Charter and Internal Audit Manual	Chief Internal Auditor	Annual	22 February 2019	
	External Audit Status Report	Audit Scotland	Annual	22 February 2019	
18 June 2019					
	Council Strategic Risk Register Update	Chief Executive	Annual	24 May 2019	
	Internal Audit Annual Report 2018-19	Chief Internal Auditor	Annual	24 May 2019	
	Review of Code of Corporate Governance	Governance and Risk Manager	Annual	24 May 2019	
	External Audit Interim Controls Report	External Audit	Annual	24 May 2019	
	Local Government Benchmarking Framework Report	Head of Improvement & HR	Annual	24 May 2019	
	Unaudited Financial Accounts	Head of Strategic Finance	Annual	24 May 2019	
	2019/20 Scrutiny Plan	Chief Internal Auditor	Annual	24 May 2019	
	Local Government in Scotland: Challenges and Performance 2019	Head of Improvement & HR	Annual	24 May 2019	
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	24 May 2019	
	Internal Audit Reports to Audit Committee 2018/19	Chief Internal Auditor	Quarterly	24 May 2019	

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	<ul style="list-style-type: none"> • Land & Assets Disposal • Organisational Culture • Self Directed Support • Early Years Provision <p>2019/20 Audits</p> <ul style="list-style-type: none"> • Health & Safety • Business Continuity Planning • Additional Support Needs 				
	Money Skills Argyll Scrutiny Report	Chief Internal Auditor	One-off	24 May 2019	
	Road Maintenance Scrutiny Report	Chief Internal Auditor	One-off	24 May 2019	
24 September 2019					
	<p>Internal Audit Reports to Audit and Scrutiny Committee 2019/20</p> <ul style="list-style-type: none"> • Oban Airport • Care Home Provision • Cleaning in Council Premises • School Attendance • Winter Maintenance • LEADER 	Chief Internal Auditor	Quarterly	30 August 2019	

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17 December 2019					
	<p>Internal Audit Reports to Audit and Scrutiny Committee 2019/20</p> <ul style="list-style-type: none"> • Live Argyll - Operating Procedures • Building Standards • Grounds Maintenance • Pupil Equity Fund • Capital Monitoring • Social Care Contract Management 	Chief Internal Auditor	Quarterly	22 November 2019	
17 March 2020					
	<p>Internal Audit Reports to Audit and Scrutiny Committee 2019/20</p> <ul style="list-style-type: none"> • Legionella Improvement Plan • Logical Access • Risk Management • HR Automation • Cyber Security • Information Asset 	Chief Internal Auditor	Quarterly	21 February 2020	

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	Registers				
16 June 2020					
	Internal Audit Reports to Audit and Scrutiny Committee 2019/20 <ul style="list-style-type: none"> • LiveArgyll – Performance Management • Interfaces & Reconciliations • Welfare Reform 	Chief Internal Auditor	Quarterly	22 May 2020	